



**RESEARCH GRANT APPLICATION  
2014-2015  
SUMMARY INFORMATION**

Name of Principal Investigator: \_\_\_\_\_

Name(s) of Co-Investigator(s): \_\_\_\_\_

Name(s) of Collaborator(s): \_\_\_\_\_

Project Title: \_\_\_\_\_

**Strategic Areas of Study:**

Indicate alignment of your project with the Institute's Strategic Areas of Study:

- ☐ Agriculture
- ☐ Municipal Development
- ☐ Governance and Regulation
- ☐ Water
- ☐ Energy
- ☐ Recreation
- ☐ Transportation and Utilities
- ☐ Forestry

**ABSTRACT (250 word maximum)**

The following elements must be addressed in non-technical terms in the abstract: subject, objective(s), and methodology.



## RESEARCH GRANT APPLICATION

### I. GENERAL INFORMATION: PRINCIPAL INVESTIGATOR

1. Name: \_\_\_\_\_

2. Department: \_\_\_\_\_

3. Telephone: \_\_\_\_\_ FAX: \_\_\_\_\_ E-Mail: \_\_\_\_\_

4a. Rank:

☐ Professor ☐ Associate Professor ☐ Assistant Professor

☐ Professor Emeritus ☐ Other (specify) \_\_\_\_\_

5. Name(s) and full address(es) of Co-Investigator(s):

\_\_\_\_\_  
\_\_\_\_\_

6. Applicant's Signature and Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

7. Department Chair's Signature and Date<sup>1</sup>

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

8. Dean's Signature and Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

9. Research Facilitator's Signature and Date

\_\_\_\_\_  
Printed Name

<sup>1</sup> Note – institutions other than the University of Alberta should include the institutional signatures / approvals required.



Signature

Date

10. Has other funding been received or are you expecting such funding for this project?

[ ] Yes [ ] No

If yes, please attach a statement indicating source, dollar amount and/or dollar value if funding is in-kind.

Please specify what would be covered by Institute funds and what would be covered by the other funds.

Ensure appropriate ethics clearance has been received (any projects involving animals, biohazards, or human subjects will require ethics approval before any grant awarded will be released).

## II. PROJECT DESCRIPTION

11. Project Description. Applicants must provide information regarding the following: statement of the problem or topic to be researched; objectives/purpose of the project; rationale or theoretical framework; brief literature review; full explication of methodology and data analysis, procedures or action plans; the contributions to the development of policy options or policy analysis; milestones; participants; how they will build capacity by providing students with opportunities to engage in the research; and relevance of the proposed study to partnering organizations/groups and/or private or public stakeholders. Please note the proposal must describe how the project aligns with the Institute's areas of research and how the research team will address the research questions and fulfill the objectives described in the Call for Proposals document.

Maximum: 4 single-spaced, single-sided pages, using font size 12; one-inch margins.

## III. RESEARCH EXPERIENCE

Please provide a recent personal data form from a tri-council agency (or a similar description of research experience) for the Principal Investigator and all Co-Investigators.

12. Experience and/or Prior Research: Describe the relevant experience of the research team in this area (maximum length half a page).
13. Relevant Publications: List up to five key publications (refereed articles, book chapters, books, monographs, research reports, etc.) over the past five years that are related to your proposal/this area of research.



#### IV. POLICY AND CONSULTATION EXPERIENCE AND PLANS

14. Provide a brief description of your relevant experience with policy analysis, policy relevant research and/or collaboration with policy-makers and other stakeholders. It is expected that large or multi-year research programs may be required to establish, in collaboration with ALI, a Project Advisory Committee comprised of stakeholders e.g. from related industry, government, and academic fields
15. Provide a brief description of how you plan to consult and collaborate with policy-makers and other stakeholders.

#### V. COMMUNICATION PLANS:

16. It is expected that your research team will publish as well as work with the Institute to develop communication strategies and plans and summary documents for the consideration of policy-makers. Describe any plans to engage in communication initiatives that go beyond these traditional methods.



## GRANT REQUEST SUMMARY

Principal Investigator: \_\_\_\_\_

	<i><b>TOTAL BUDGET REQUIRED for Year 1</b></i>	<i><b>TOTAL BUDGET REQUIRED for Year 2</b></i>	<i><b>TOTAL BUDGET REQUIRED for Year 3</b></i>
•Personnel	\$ _____	\$ _____	\$ _____
•Small Equipment <small>(not normally funded – request must be justified.)</small>	\$ _____	\$ _____	\$ _____
•Other supplies	\$ _____	\$ _____	\$ _____
•Travel (field work)	\$ _____	\$ _____	\$ _____
•Travel (conferences/workshops only)	\$ _____	\$ _____	\$ _____
Other research expenses (specify)	\$ _____	\$ _____	\$ _____
<b>Total Grant Request per year</b>	\$ _____	\$ _____	\$ _____

**Please provide a full justification of the budget including details on personnel, equipment, travel, supplies, and any other expenses (maximum 2 pages). (If applicable, please ensure that your budget clearly identifies the amount of funding each co-investigator will receive).**

